

**Cowley County 4-H Entrepreneurship Club  
Guidelines 5/27/22**

- Youth Entrepreneurship club is open to any youth ages 7-18.
- Participants must sign-up to provide name, contact information and data for 4-H SPIN club management. As enrolled 4-H members, participants are encouraged to participate in other 4-H events, activities and clubs.
- Youth will complete the Entrepreneurship Club video and online tutorial format for a minimum of 4 sessions or attend a workshop series.
- The 4-H Entrepreneurship Club will provide support for club members who want to host a collaborative booth at Farmers Markets in Cowley County. A single booth space accommodates up to 4 youth and their products; an additional booth space can be requested if more than 5 youth intend to participate on a date. Participating youth will pay a \$2 vendor booth fee for the day.
- Youth must request entrepreneur club booth space at least 1 week in advance. (This allows the entrepreneurship leadership to inform managers at the Farmers Markets who and what products to expect).
- Entrepreneurship club members interested in participating at a farmers market booth must have attended at least 3 sessions/topics or complete a review activity to demonstrate knowledge.
- Prior to farmers market participation, entrepreneurship members and their parents/guardians will participate in an Farmers Market orientation session (all) and review Foods Sold Direct to Consumers in Kansas: Regulations and Food Safety Best Practices (if appropriate for their product).
- Every youth vendor should file their tax liability individually. Contact the Kansas Department of Revue ([www.ksrevenue.org](http://www.ksrevenue.org)) or 785-368-8222.
- Each youth member should check with their insurance provider regarding coverage.
- Youth are responsible for selling their own products. Products must be the work/efforts of the youth member.
- Parents/guardians of entrepreneur youth should be available to assist as needed. However, the expectation is that each youth is able to independently staff and sell their product during the market times. No early departures are allowed.
- For youth vendors, Cowley County 4-H will provide:
  - tent, table, chairs

We have read and understand these expectations. We will adhere to these guidelines “to make the best better.”

\_\_\_\_\_  
Youth Entrepreneur signature

\_\_\_\_\_  
Parent/Guardian/Adult signature

Print Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Product description: \_\_\_\_\_